



Board of Directors Meeting

Agenda MINUTES

Tuesday, June 13, 2023

Time: 1:00 p.m.

Location: Best Western Hotel Conference Room, 870 Hopper Ave, Santa Rosa

1. Call to order:
 - a. **Board members present: Steve Plamann, Brad Sherwood, Ron Calloway, Roni Berg, Heidi Would**
 - b. **Board members absent: Dmitri Menzel**
 - c. **Members of public: Karen Fies**
2. Introductions
 - a. Agenda corrections or additions
3. Minutes of February 2023 board meeting – Heidi Would
 - a. **Heidi to provide copy of minutes from first meeting**
4. Treasurer’s Report – Dmitri Menzel
 - a. Report attached
5. President’s report – Steve Plamann
6. Committee reports
 - a. Organizational – Brad Sherwood
 - i. IRS status: **Received and confirmed IRS status approved**
 - ii. Board of Directors formation
 - b. Park – Brad Sherwood
 - i. Acquisition update
 - ii. Property/liability insurance
 - iii. Operating budget
 - c. Communications/marketing
 - i. Website
 - ii. Board of Directors fact sheet
 - d. Commerce
 - i. Fundraising for the Park
 1. Discuss general fundraising needs for park acquisition
 - ii. Website store
 1. Did not discuss
7. Old business
 - a. Tax status
 - i. **Brad Sherwood reported that we received and confirmed IRS status approved**
 - b. Board liability insurance

- i. **Steve PLamann reported that basic board liability insurance would be \$700/annually with Brandt Insurance via the Chamber plan.**
- 8. New business
 - a. Board formation, Tim Miller, proposed new board member
 - i. **Board agreed to invite Tim to next board meeting to meet and discuss board role and position; Karen Fies to reach out to Tim as needed**
- 9. Public comment
- 10. Adjournment

Next meeting July 11 at 1pm at Best Western Hotel

The Mark West Area Community Fund is recognized as a non-profit cooperative association under section 501 (c) 3 of the United State Internal Revenue Service tax code. Our tax identification number is 92-2669449. We operate on a fiscal year from January 1 to December 31. Monetary and in-kind donations to the Mark West Area Community Fund are considered to be tax deductible, unless limited by law.