

Mark West Area Community Fund Board of Directors Meeting

Agenda

Tuesday, September 12, 2023

Time: 1:00 p.m.

Location: Best Western Hotel Conference Room, 870 Hopper Ave, Santa Rosa

1. Call to order
2. Introductions
 - A. Agenda corrections or additions/approval
3. Minutes of August 8, 2023 board meeting – Heidi Would
4. Treasurer’s Report – Dmitri Menzel
5. President’s report – Brad Sherwood
6. Board member reports - All
7. Committee reports
 - A. Organization
 1. Board of Directors Insurance: Motion via email was approved to pay \$653 for board of directors liability insurance. Brad Sherwood paid the premium (\$653); to be reimbursed by the Fund once we receive checks from bank.
 2. Quick Books: Motion to approve expenditure of securing quick book program for finance management – identify monthly cost – DMITRI MENZEL
 - B. Mark West Area Community Park
 1. Acquisition update- KAREN FIES
 2. Fundraising – DMITRI MENZEL
 3. Marketing – RONI BERG
 4. Park planning/design – input received to date - KAREN FIES
 5. Saba Foundation Grant – Update – RON CALLOWAY/KAREN FIES
 6. Proposed Budget/Operations/Maintenance per Saba Grant – KAREN FIES
8. Old business
 - A. Mark West Area Chamber Mixer – August 8
 - B. Community Open House – August 26
 - C. \$1.169M Ag and Open Space grant received
9. New business
 - A. Fundraising outreach – When do we transition from purchasing to operations fundraising?
 - B. Fundraising event(s) – Do we have an October event to celebrate purchase, push for operations \$? Coincide with Gore’s Mark West Field Day per Jen Mendoza?
10. Public comment
11. Adjournment

Next meeting October 10 at 1pm at Best Western Hotel

The Mark West Area Community Fund is recognized as a non-profit cooperative association under section 501 (c) 3 of the United State Internal Revenue Service tax code. Our tax identification number is 92-2669449.